Dental practice cleaning: what we clean

Walk the practice with your office manager after hours and mark each room on this sheet.

Practice _____ **Address** _____

Walked by _____ **Date** _____

Reception and patient restrooms

- ☐ Reception chairs and side tables wiped
- ☐ Check-in counter, pen cups and card terminal
- ☐ Entry glass polished
- ☐ Carpet vacuumed, under the chairs included
- ☐ Patient restroom sinks, fixtures, mirrors and floors
- ☐ Paper and soap refilled for the morning
- ☐ Charts, screens and the next day's schedule neither read nor moved

Operatories

- ☐ Your written sheet sets surfaces, order and product
- ☐ Counters and cabinet fronts
- ☐ Light handles and stools
- ☐ Outside of the chair and the floor around it
- ☐ Tray and drawer contents left untouched
- ☐ EPA-registered disinfectant kept wet for the label dwell time
- ☐ Terminal cleaning, single visit or on a rotation: _____

Sterilization, lab and imaging

- ☐ Sterilization counters your staff have cleared
- ☐ Sink and backsplash, cabinet faces and floor
- ☐ Instruments, cassettes and sterilizers left to your assistants
- ☐ Lab counters, shelves and floor for stone and plaster dust
- ☐ Imaging room floors, doors and switches
- ☐ Equipment exteriors dusted only where your protocol lists them

Staff side

- ☐ Staff lounge counters, sink, table and appliance fronts
- ☐ Locker area dusted and mopped
- ☐ Staff restrooms
- ☐ Dispensers filled from your storeroom or our supplies service

Floors and building

- ☐ Hard floors damp mopped every visit
- ☐ Scuffs around chairs from rolling stools lifted
- ☐ Vinyl composition tile stripped and refinished on a closed day
- ☐ Reception carpet extracted periodically
- ☐ After-hours entrance, elevator and alarm panel noted: _____
- ☐ Trash and recycling taken to the building's bins

Notes