Treatment program and recovery residence cleaning: what we clean

Walk the residence or clinic with your house manager and mark each room type.

Program _____ **Address** _____

Walked by _____ **Date** _____

Resident rooms

- ☐ Furniture tops, bed frames and sills dusted
- ☐ Door levers and light switches wiped
- ☐ Wastebaskets emptied
- ☐ Mirrors cleaned
- ☐ Floor vacuumed or mopped, under the beds included
- ☐ Belongings, drawers and closets left as they were

Showers and shared restrooms

- ☐ Stalls, tile and grout scrubbed
- ☐ Drains cleared
- ☐ Faucets wiped free of mineral spots
- ☐ Toilets and sinks done with your approved disinfectant
- ☐ Paper and soap restocked from our supplies or your stock
- ☐ Floors left dry

Group, therapy and visitor rooms

- ☐ Chair arms, tabletops, door plates and whiteboard rails wiped
- ☐ Tissue boxes and cups cleared, floor cleaned
- ☐ Lobby and visitor rooms done before family hours
- ☐ Entry glass, reception counter, seating and guest restroom first

Dining rooms and kitchenettes

- ☐ Tables and chair seats wiped after meals
- ☐ Counters and sinks
- ☐ Coffee and water station
- ☐ Outside of the refrigerator and microwave
- ☐ Trash and recycling out
- ☐ Full cooking kitchen add-ons: cook line, prep counters, floors, drains

Your protocol and the program day

- ☐ Approved products and room order: _____
- ☐ EPA-registered disinfectant kept wet for the label dwell time
- ☐ Terminal cleaning when a room is vacated, vents down to the floor
- ☐ Bedrooms done while residents are at group, meals or outings
- ☐ Offices and outpatient suites after appointments end
- ☐ Resident files and personal items never read or moved
- ☐ No photographs inside the building

Notes