Senior community common areas: what we clean

Walk the shared rooms with your facilities lead and check each one off below.

Community _____ **Address** _____

Walked by _____ **Date** _____

Lounges, libraries and activity rooms

- ☐ Lounge surfaces and floors
- ☐ Lounges freshened by porter rounds during visiting hours
- ☐ Activity rooms between programs
- ☐ Libraries cleaned in line with how much they are used
- ☐ Program times to work around: _____

Dining room

- ☐ Dining surfaces after each meal service
- ☐ Dining-room floors
- ☐ Dining-room visits timed after service ends
- ☐ Meal times: _____
- ☐ Periodic carpet extraction or hard floor scrubbing on separate dates

Corridors and elevators

- ☐ Handrails on every visit
- ☐ Door handles
- ☐ Elevator buttons
- ☐ Corridor floors never left wet while residents are walking
- ☐ Elevator cab walls, controls and floors
- ☐ Corridor floors cleaned by carpet or hard surface
- ☐ Corridors done when resident traffic is light
- ☐ Long carpet runs extracted on a periodic schedule

Public restrooms

- ☐ Fixtures, surfaces and floors
- ☐ Daily attention for the busiest restrooms
- ☐ Day porter rounds while residents and visitors are about

Offices and staff spaces

- ☐ Administrative offices on an ordinary office routine
- ☐ Staff areas: _____
- ☐ Quiet time of day for the broader visit: _____
- ☐ Event rooms needing before-and-after cleanup: _____

Notes